

Ordinance No. 25
of the Rector of Poznan University of Technology
of 26 May 2026
(RO/V/25/2026)

on rates of accommodation fees in Poznan University of Technology dormitories

Acting pursuant to Article 79 section 2 point 6 and Article 23 section 2 point 2 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), **it is ordered** as follows:

GENERAL PROVISIONS

§ 1

Accommodation in dormitories of Poznan University of Technology (hereinafter also referred to as the University) takes place on the terms set out in the Rector's Ordinance on the rules regarding the procedure for submitting applications and allocating places in Poznan University of Technology dormitories for the academic year 2026/2027.

FEE LIST

§ 2

1. The following fee list for accommodation in Poznan University of Technology dormitories is introduced:

Room type		Price for 1 place (in PLN gross)			
		a student/Ph.D. candidate from PUT and a university with a signed agreement		others	
		monthly fee long-term accommodation over 30 days	daily fee short-term accommodation up to 30 days	monthly fee long-term accommodation over 30 days	daily fee short-term accommodation up to 30 days
DS1	Single room with bathroom and kitchenette	1400	95	2000	200
	Single room with bathroom	1300	90	1900	190
	Twin room with bathroom and kitchenette	1100	75	1400	140
	Twin room with bathroom	950	65	1200	120
DS2	Twin room with shared bathroom and kitchenette in the corridor	600	40	800	80
	Twin room with kitchenette	650	45	850	85
	Three-person room with shared bathroom and kitchenette in the corridor	550	35	750	75
	Three-person suite with bathroom and kitchenette	1000	70	1200	120
DS3	Single room with bathroom and kitchenette	1700	110	2300	230
DS4	Single room with bathroom and kitchenette	1400	95	2000	200
	Twin room with bathroom and kitchenette	1100	75	1400	140
DS5	Single room with kitchenette and bathroom for 2 rooms	1200	80	1700	170
	Twin room with kitchenette and bathroom for 2 rooms	1000	70	1300	130
DS6	Single room with bathroom for 2 rooms	1100	75	1400	140
	Twin room with bathroom for 2 rooms	800	55	1100	110
	Three-person room with bathroom for 2 rooms	700	50	1000	100
	Three-person suite with bathroom and kitchenette	1000	70	1200	120

2. Check-in to check-out period in a dormitory is from 13:00 to 11:00

LONG-TERM ACCOMMODATION

§ 3

1. Students and Ph.D. candidates are accommodated in student dormitories on a long-term basis, in accordance with the schedule of the academic year.
2. The fee for long-term accommodation should be paid in advance, for a given calendar month, by the 15th day of each month, unless check-out takes place before that date – in which case the fee should be paid no later than on the day of check-out. The date of crediting the funds to the University's bank account is assumed to be the date of payment.
3. If the accommodation period starts after the 8th day of the month, the accommodation fee for that month should be paid within 7 days from the date of check-in.
4. In the case of vacancies in a multi-person dormitory room, the Head of the Student Housing Complex may – at the request of a resident – give consent to be accommodated in a not-fully-occupied room. In such a case, the fee for the unoccupied place is 50% of the rate and is divided proportionally between all room residents.
5. The fee for accommodation in a PUT dormitory for a person with a disability certificate is reduced by:
 - 1) 30% - significant degree,
 - 2) 20% - moderate degree,
 - 3) 10% - light degree.
 This is applicable to PUT students and Ph.D. candidates as well as students and Ph.D. candidates from universities with a signed agreement.
6. In the case of check-in or check-out during a calendar month (including a 14-day notice period), the accommodation fee is calculated in proportion to the number of days of stay in a given month.

RESERVATION FEE

§ 4

1. Persons who have signed the reservation declaration are obliged, on the day of signing the declaration, to pay a reservation fee of PLN 500 via the electronic payment system. This fee, after check-in, is credited towards the accommodation fee.
2. In the event of resignation from accommodation, despite the reservation made, the paid reservation fee is non-refundable and will be transferred to Poznan University of Technology.
3. Persons who did not participate in the reservation process in accordance with the schedule are required to sign the accommodation declaration before check-in.

DEPOSIT

§ 5

1. All student dormitory residents accommodated for a long-term stay are required to pay a deposit in the amount corresponding to the monthly accommodation fee. The deposit is a security for claims of Poznan University of Technology for receivables related to accommodation, including overdue fees, as well as damage caused by a resident on the premises of a dormitory or the Student Housing Complex.
2. The deposit should be paid by bank transfer within 3 days from the date of check-in.
3. The deposit, in whole or in part, will be returned within 14 working days from the date of termination of stay in a dormitory and settlement of any receivables of a resident towards Poznan University of Technology. The university has the right to deduct from the deposit receivables for outstanding fees, costs of damage removal or other obligations of a resident related to his/her stay in a student dormitory. In special cases, with the consent of a dormitory manager, it is possible to have the deposit returned in cash.

SHORT-TERM ACCOMMODATION

§ 6

1. In case of availability of vacant rooms, short-term accommodation lasting no longer than 30 days is allowed.
2. Short-term accommodation is only possible if given rooms are not occupied by students or Ph.D. candidates.
3. Persons staying on a short-term basis are obliged to sign the accommodation declaration.
4. The fee for short-term accommodation is paid on the day of check-in, via the electronic payment system, by credit card or in cash at the cash desk.
5. There is no fee for a place occupied by a child under 3 years of age (according to the year of birth).

ADDITIONAL FEES AND LIABILITY FOR DAMAGE**§ 7**

1. The following additional fees will be charged:
 - 1) for causing the unjustified arrival of the fire brigade – PLN 500,
 - 2) for losing the Visitor Card - PLN 60
 - 3) for losing or destroying a room card or key - PLN 60
 - 4) for a guest's stay (only in exceptional cases, after obtaining the consent of a dormitory manager) - PLN 35
 - 5) for smoking cigarettes (including electronic cigarettes) and tobacco-like products in a student dormitory - PLN 200
 - 6) for renting a set of bed linen - PLN 100.
2. In the case of short-term accommodation, Poznan University of Technology provides dormitory residents with the possibility of using bed linen (duvet, pillow, pillowcases, bed sheet). In such a case, bed linen is provided free of charge and must be returned undamaged on the day of check-out.
3. In the case of long-term accommodation, Poznan University of Technology does not provide bed linen. However, it is possible to rent bed linen for a one-time fee. Bed linen must be returned on the day of check-out from a dormitory. In the event of changing a dormitory by a resident during the academic year, the bed linen fee will be charged again. A resident is responsible for washing a set of bed linen.
4. A resident is financially liable for damage caused on the premises of a dormitory or the Student Housing Complex, in particular for damage to or destruction of equipment, shared parts or other property of Poznan University of Technology.
5. The amount of damage receivables is determined on the basis of the costs of repair, restoration or replacement of property, taking into account the degree of damage and the value of property, in particular on the basis of valuation, bills, invoices or other documents confirming the extent of damage suffered.
6. Poznan University of Technology has the right to cover claims for damage from the deposit paid by a resident, referred to in § 5 of the Regulations, without prejudice to the right to claim compensation from a resident exceeding the amount of the deposit.

FINAL PROVISIONS**§ 8**

1. Defaults on prompt payment of accommodation fees are subject to statutory interest for late payment.
2. The amounts of fees are rounded up to full zlotys.
3. In matters not covered by the Ordinance, decisions will be made by the Chancellor of Poznan University of Technology.
4. The Chancellor of Poznan University of Technology may, in particularly justified cases, decide to reduce or waive the accommodation fee, in particular in the case of checking in guests of Poznan University of Technology, participants in events organized or co-organized by the University, representatives of institutions cooperating with Poznan University of Technology, including scientific and research partners, as well as other situations relevant to the interests of the University.
5. The Chancellor may set separate rates of accommodation fees for organized groups, taking into account the principles of economy and expediency.
6. Price negotiations in the case of offering accommodation to organized groups are conducted by the Head of the Student Housing Complex on the terms specified by the Chancellor.

§ 9

1. Ordinance No. 24 of the Rector of Poznan University of Technology of 30 May 2025 (RO/24/V/2025) on rates of accommodation fees in Poznan University of Technology dormitories is repealed.
2. The Ordinance enters into force on the date of signing, with effect from 1 October 2026.

Rector
of Poznan University of Technology

Professor Teofil Jesionowski, Ph.D., D.Sc.