



**Resolution No. 114/2024-2028
of the Academic Senate of Poznan University of Technology
of 17 June 2026**

on the conditions and mode for admission to studies in the academic year 2027/2028

Acting pursuant to Article 70 section 1 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), **it is resolved** as follows:

§ 1

1. Poznan University of Technology admits candidates to first- and second-cycle studies within the limits established for particular forms and fields of study.
2. Registration of candidates for studies takes place online via the recruitment system.
3. A candidate is fully responsible for failing to enter data or entering incomplete, incorrect or false data, as well as for the consequences resulting from it.
4. Recruitment is carried out separately:
 - 1) for Polish citizens,
 - 2) for international candidates.
5. Decisions on Polish citizens' admission to studies are made by the University Recruitment Committee appointed by the Rector.
6. Decisions on international candidates' admission to studies are made by the Rector. The recruitment process is carried out by the Recruitment Committee for International Candidates appointed by the Rector.
7. Decisions are delivered electronically via the recruitment system. A decision is considered effectively delivered on the day of its receipt in the recruitment system. Uncollected decisions are deemed to have been automatically delivered within 14 days of their date of issue.
In the case of international candidates, it is allowed to deliver a decision via traditional mail. A decision will be deemed to have been effectively served after 14 days from the date of the first notification unless it has been received earlier.
8. One can submit an appeal to the Rector against a decision made in accordance with the instruction contained therein.
9. Entrance exams and verifications of artistic aptitude are carried out by examination committees appointed by the Rector.
10. A decision to start a study programme in a given field of study is taken by the Rector.

§ 2

1. Admission of a candidate to studies takes place on the basis of the results of the qualification procedure, with the exception of the cases referred to in sections 2-5.
2. Winners and finalists of central-stage Olympiads and winners of international and national competitions are admitted to the first year of first-cycle studies according to the rules established by the Academic Senate of Poznan University of Technology.
3. Persons whose learning outcomes have been confirmed according to the rules established by the Academic Senate of Poznan University of Technology in Resolution No. 176/2016-2020 of 10 July 2019 are admitted to studies on the basis of the assessment of the verification committee, taking into account the ranking of candidates.
4. Persons transferring from another university or a foreign university are admitted according to the rules set out in PUT Regulations of Studies.
5. International candidates undertake studies in a separate qualification procedure, according to the rules set

out in § 4, § 6 and § 12 and in the Rector's Ordinance.

§ 3

1. First-cycle studies can be pursued by a person who holds a secondary school-leaving exam certificate or other document referred to in Article 69 section 2 of the Law on Higher Education and Science.
2. The basis for admission to first-cycle studies are:
 - 1) the results of the secondary school leaving exam and exams confirming qualifications in the profession taught at the level of technician or vocational exams in the profession taught at the level of technician, in accordance with the list contained in Attachment No. 1,
 - 2) and for the fields of *Architecture* and *Interior Design*: a positive result of checking artistic aptitude.
3. Checking artistic aptitude, referred to in section 2 point 2, includes an entrance exam in freehand drawing, consisting in checking the ability to map spatial relations on the drawing plane. The condition for admission to further qualification procedure is a positive assessment of artistic aptitude, i.e. receiving a minimum of 200 points.
4. Athletes with achievements in Olympic disciplines or included in the programme of the Academic Polish Championships, applying for admission to the first year of first-cycle studies, may receive points for sports achievements during the qualification procedure for individual fields of study. The basis for obtaining points is to have the current Sports Class: MM (International Masters), M (Masters) or I (First). Sports achievements are confirmed by a certificate issued by the relevant Polish Sports Association.
5. In the qualification procedure for first-cycle studies, the ranking list of candidates drawn up on the basis of the results referred to in sections 2 and 4 is taken into account.
6. Candidates are admitted to studies in the number corresponding to the recruitment limit reduced by the number admitted on the basis of § 2 section 2, according to the order in the ranking list created using the formula with the preference of candidates' fields of study. A candidate must obtain at least 200 points. The ranking formula (W) allows to obtain a maximum of 1000 points:

Field of study	Ranking formula
<ul style="list-style-type: none"> • Automatic Control and Robotics • Electromobility • Electrical Engineering • Power Engineering • Biomedical Engineering • Pharmaceutical Engineering • Environmental Engineering • Mechanical Engineering • Mathematics of Modern Technologies • Mechanical Engineering • Mechatronics • Management and Production Engineering 	$W = 0.5 \times J_P + 0.5 \times J_O + 2.5 \times M + 2 \times X$
<ul style="list-style-type: none"> • Bioinformatics • Civil Engineering • Sustainable Building Engineering • Cybersecurity • Data Science in Business • Education in Technology and Informatics • Technical Physics • Computing • Safety and Quality Engineering • Chemical and Process Engineering • Materials Engineering • Engineering Management • Logistics • Aviation • Materials and Technologies for the Automotive Industry • Mechanical and Automotive Engineering • Microelectronics and Digital Communication 	$W = 0.5 \times J_P + 0.5 \times J_O + 2.5 \times M + 2 \times X_G$

<ul style="list-style-type: none"> • Microelectronics and Digital Communication • Artificial Intelligence • Chemical Technology • Chemical Technology • Quantum Technologies • Circular System Technologies • Teleinformatics • Transport 	
<ul style="list-style-type: none"> • Architecture • Interior Design 	$W = 0.5 \times J_P + 0.5 \times J_O + 2.5 \times M + R$

where:

R – the number of points in the range from 0 to 400 for the result of checking artistic aptitude.

and additionally in the case of:

▪ **candidates passing the so-called "new secondary school-leaving exam":**

J_P – the number of points corresponding to the percentage result of the written secondary school-leaving exam in Polish at the basic level,

J_O – the number of points corresponding to the percentage result of the written secondary school-leaving exam in a modern foreign language at the basic level; in the case of passing the exam in two languages, the more favourable result for a candidate is selected (in the case of passing a foreign language in the written part at the bilingual level: twice the result for a result in the range of up to 29%; 100 for a result in the range from 30%),

$M = M_{PODST} + M_{ROZ}$
where

:

M_{PODST} – the number of points corresponding to the percentage result of the secondary school-leaving exam in mathematics at the basic level (0 – in the case of not taking the exam),

M_{ROZ} – the number of points corresponding to the percentage result of the secondary school-leaving exam in mathematics at the extended level (0 – in the case of not taking the exam),

X_i = more favourable result for a candidate among:

X_G a) $X_{PODST} + X_{ROZ}$

b) $2 \times X_{ZAW}$

c) X_{SPORT}

where:

X_{PODST} – the number of points corresponding to the percentage result of the secondary school-leaving exam in biology, chemistry, physics, computer science or geography (geography applies only to fields of science containing X_G in the formula) at the basic level (more favourable result for a candidate, taking into account that X_{ROZ} refers to the same subject; 0 – in the case of not taking the exam in any of these subjects),

X_{ROZ} – the number of points corresponding to the percentage result of the secondary school-leaving exam in biology, chemistry, physics, computer science or geography (geography applies only to fields of study containing X_G in the formula) at the extended level (more favourable result for a candidate, taking into account that X_{PODST} refers to the same subject; 0 – in the case of not taking the exam in any of these subjects),

X_{ZAW} – the number of points corresponding to the percentage result of the vocational exam result from the professional diploma or the arithmetic average of the exam results from the diploma confirming professional qualifications rounded to the integer, where the result of a particular vocational exam is calculated as follows:

$$Z_{ZAW} = 0.3 \times Z_{PISEMNA} + 0.7 \times Z_{PRAKTYCZNA}$$

where:

$Z_{PISEMNA}$ - the number of points corresponding to the percentage result from the written part of the vocational exam,

$Z_{PRAKTYCZNA}$ - the number of points corresponding to the percentage result from the practical part of the vocational exam,

(0 – in the case of not taking the vocational exam in the profession taught at the level of technician),

X_{SPORT} – the number of conversion points for having a valid sports class awarded by the relevant Polish Sports Association:

International Masters	–	100
Masters	–	75
First	–	50

(0 – in the absence of a valid sports class).

Note:

The result of the secondary school-leaving exam in the written part at the **basic level** in a subject that was taken in the written part at the **extended level** is determined as follows:

a) for results in the range of up to 29%

$$P_{\text{PODST}} = 2 \times P_{\text{ROZ}}$$

b) for results in the range from 30%

$$P_{\text{PODST}} = 0,5 \times P_{\text{ROZ}} + 50$$

where:

- P_{PODST} – the result of the secondary school-leaving exam in the written part of a subject at the basic level,
 P_{ROZ} – the result of the secondary school-leaving exam in the written part of a subject that was taken at the extended level

P_{PODST} is considered to be a result more favourable for a candidate (the result obtained at the secondary school-leaving exam or the result calculated on the basis of the above formulas) if a candidate passed the exam in the written part at both the basic and extended levels.

▪ **candidates taking the so-called "old secondary school-leaving exam" (exam taken until 2004 in general secondary schools and until 2005 in technical secondary schools):**

- J_P – the number of conversion points for a grade in Polish at the secondary school-leaving exam,
 J_O – the number of conversion points for a grade in a foreign language at the secondary school-leaving exam; for candidates exempt from the secondary school-leaving exam, i.e. winners and finalists of Olympiads in foreign languages and candidates with appropriate language certificates, as well as for graduates of bilingual schools or classes, $J_O = 100$,
 M – the doubled number of conversion points for a grade at the written secondary school-leaving exam in mathematics (for candidates who did not take the written exam in mathematics $M = 0$),
 $X,$
 X_G – the doubled number of conversion points for a grade at the secondary school-leaving exam in biology, chemistry, physics, computer science or geography (geography applies only to fields of study containing X_G in the formula) or the doubled result of exams confirming qualifications in the profession or vocational exams in the profession taught at the level of technician (calculated in the same way as for candidates passing the so-called "new secondary school-leaving exam"). A more favourable result of a candidate is taken into account, 0 – in the case of not taking the exam in any of these subjects.

Grades on the certificate are converted into points as follows:

for a six-point rating scale:

excellent	–	100
very good	–	85
good	–	70
satisfactory	–	50
acceptable	–	30
unsatisfactory	–	0

for a four-point rating scale:

very good	–	100
good	–	70
satisfactory	–	30
unsatisfactory	–	0

▪ **candidates taking the International Baccalaureate (IB):**

- J_P – the number of conversion points for points obtained at the IB exam in Polish (maximum 100), and in the case of not taking the secondary school-leaving exam in Polish, the result in language group A is entered,
 $J_O = 100$,
 M – the number of conversion points for points obtained at the IB exam in mathematics,
 $X,$
 X_G – the number of conversion points for points obtained at the IB exam in biology, chemistry, physics, computer science or geography (geography applies only to fields of study containing X_G in the formula) or the doubled result of exams confirming qualifications in the profession or vocational exams in the profession taught at the level of technician (calculated in the same way as for candidates taking the so-called "new secondary school-leaving exam"). A more favourable result of a candidate is taken into account, 0 – in the case of not taking the exam in any of these subjects.

IB exam results are converted into points as follows:

Standard Level – SL:

(basic level)

7	–	100
6	–	85
5	–	70
4	–	55
3	–	40

Higher Level – HL:

(extended level)

7	–	200
6	–	185
5	–	170
4	–	155
3	–	140

2	-	30	2	-	130
1	-	0	1	-	0

§ 4

1. First-cycle studies are offered to international candidates who hold a secondary school-leaving certificate or other document referred to in Article 69 section 2 of the Law on Higher Education and Science.
2. After submitting to the Recruitment Committee for International Candidates a secondary school-leaving certificate obtained abroad, the competence of this committee includes the conversion of grades from the certificate to the scale in force in the Polish system.
3. The University verifies the proficiency of a language in which the first-cycle education takes place at the level not lower than B2, on the basis of a document indicated in the regulations issued pursuant to Article 70 section 5f of the Law on Higher Education and Science.
4. International candidates holding a document referred to in Article 326a section 1 of the Law on Higher Education and Science are admitted to first-cycle studies on the terms set out in § 3, with the exception of the provisions of § 3 section 3.
5. International candidates who do not hold a document referred to in Article 326a section 1 of the Law on Higher Education and Science are admitted to first-cycle studies on the terms set out in § 3:
 - 1) excluding the provisions of § 3 section 3,
 - 2) and take the entrance exam conducted in order to check their knowledge to the extent necessary to undertake studies referred to in Article 70 section 5b point 3 letter a of the Law on Higher Education and Science; the condition for admission to further qualification proceedings is to pass the exam, i.e. to obtain a minimum of 30%,
 - 3) in addition, in the course of recruitment they present a document issued abroad by a school or educational institution recognized by the state in whose territory or education system it operates, along with:
 - a) written information about this document issued by the Director of the Polish National Agency for Academic Exchange NAWA confirming the right to apply for admission to studies or
 - b) written information on this document issued by the Director of the Polish National Agency for Academic Exchange NAWA confirming the right to apply for admission to studies – in the cases referred to in Article 93a of the Act of 7 September 1991 on the education system referred to in Article 70 section 5b point 1 of the Law on Higher Education and Science or
 - c) a decision of the education superintendent on the recognition of secondary education and the right to apply for admission to studies.
6. Checking artistic aptitude referred to in § 3 section 2 point 2 for international candidates includes initial portfolio assessment carried out by the Recruitment Committee for International Candidates. Candidates who have received positive portfolio assessment are admitted to the next stage of the qualification procedure. The further qualification procedure includes an online interview regarding the presented works and verification of their authorship, including the execution of a drawing task during the interview. The condition for admission to further qualification procedure is the positive assessment of artistic aptitude, i.e. receiving a minimum of 200 points.

§ 5

1. Second-cycle studies are offered to candidates who hold a university diploma of completion of first-cycle studies or long-cycle Master's studies.
2. The basis for admission to second-cycle studies is:
 - 1) a GPA from the entire course of first-cycle studies or long-cycle Master's studies ,
 - 2) the result of the entrance exam or the result of the recalculation of the grade from the first-cycle diploma,
 - 3) and for the fields of *Architecture* and *Interior Design*, a positive result of checking artistic aptitude.
3. A description of the competences expected to be featured by a candidate applying for admission to studies is included in the study programme. A list of related fields of study and the required professional title is included in Attachment No. 2 to the Resolution.
4. A candidate (excluding graduates of Poznan University of Technology whose data is downloaded from the University's ICT systems) is obliged to upload into the recruitment system a certificate of the relevant

university with a GPA obtained from the entire course of first-cycle studies or long-cycle Master's studies or a diploma supplement containing the said GPA.

- Candidates are admitted to studies in the number corresponding to the recruitment limit, according to the order in the ranking list created using the ranking formula (W), while maintaining candidates' preferred fields of study. The condition for qualification is to obtain at least 40 points in the qualification procedure. The ranking formula allows to get a maximum of 100 points:

$$W = \dot{S}r + K + E$$

where:

- $\dot{S}r$ – eight times a GPA (on a scale of 2–5), rounded to an integer (maximum 40 points; 0 – in the absence of a GPA),
 - K – the number of points for the completion of a related field of study of first-cycle studies or long-cycle Master's studies in accordance with Attachment No. 2 (maximum 10 points; 0 – in the case of completion of another field of study),
 - E – the result of the entrance exam (0 – in the absence of participation in the exam) or the result of the conversion of a grade on the diploma on the terms set out in section 7. A more favourable result of a candidate is taken into account (maximum 50 points).
- The entrance exam for second-cycle studies referred to in section 2 point 2 includes checking whether a candidate has achieved learning outcomes required to undertake second-cycle studies in a given field of study. A candidate may obtain a maximum of 50 points from the entrance exam. Points are awarded by the committees referred to in § 1 section 9.
 - A candidate who has completed first-cycle studies at Poznan University of Technology in a field of study regarded as related may, within 15 months of passing the diploma exam at these studies, exercise the right to include in the ranking formula component E calculated on the basis of a grade on the diploma:

$$E = K \times D$$

a product rounded to an integer, where:

- K – the number of points for completing a related field of study in accordance with Attachment No. 2 to the Resolution (maximum 10 points; 0 – in the case of completing another field of study),
 - D – a grade on the diploma of completion of first-cycle studies (maximum 5 points).
A grade on the diploma is converted into points as follows:

very good with distinction	
very good	– 5.0
good plus	– 4.5
good	– 4.0
satisfactory plus	– 3.5
satisfactory	– 3.0
- Checking artistic aptitude referred to in section 2 point 3 is part of the entrance exam and includes portfolio assessment consisting in checking a candidate's drawing skills, including: the ability to apply the principles of chiaroscuro, composition and perspective, maintaining spatial relations, observation and mapping of reality and abstract concepts, as well as design skills in the scope covered by the standard of architects' education for first-cycle studies. The condition for obtaining the assessment of artistic aptitude is to upload a diploma paper and a portfolio into the recruitment system.
 - Graduates of Poznan University of Technology in the fields of *Architecture* and *Interior Design* in the period of up to 15 months of passing the diploma exam obtain a positive result of checking artistic aptitude on the basis of the diploma of first-cycle studies, and a portfolio is uploaded only by graduates taking the entrance exam. The remaining candidates are required to upload both a diploma paper and a portfolio into the recruitment system.

§ 6

- Second-cycle studies are offered to an international candidate who holds a university diploma of completion of first-cycle studies or long-cycle Master's studies.
- International candidates who do not hold a document referred to in Article 326 section 1 or Article 327 section 1 of the Law on Higher Education and Science present in the course of recruitment a university diploma issued abroad by a university recognized by the state in whose territory or in whose higher education system it operates, along with written information about this diploma issued by the Director of the Polish National Agency for Academic Exchange NAWA confirming the right to apply for admission to studies referred to in Article 70 section 5d point 1 of the Law on Higher Education and Science.

3. International graduates of Poznan University of Technology are admitted to studies on the terms set out in § 5.
4. International candidates applying for admission to studies in fields of study conducted in Polish, with the exception of the fields of *Architecture* and *Interior Design*, are admitted to second-cycle studies on the terms set out in § 5.
5. International candidates applying for admission to second-cycle studies in fields of study taught in English, excluding the field of *Architecture*, are admitted on the terms set out in § 5, and additionally:
 - 1) after submitting to the Recruitment Committee for International Candidates an equivalent university diploma obtained abroad, along with the documents referred to in § 12, the committee verifies the achieved learning outcomes on the basis of the list of subjects from the previous stage of education and awards points for completing a related field of study in the range from 0 to 10.
 - 2) Candidates of related fields of study take an obligatory entrance exam.
6. Checking artistic aptitude referred to in § 5 section 2 point 3 includes portfolio assessment consisting in checking a candidate's drawing skills, including: the ability to apply the principles of chiaroscuro, composition and perspective, maintaining spatial relations, observation and mapping of reality and abstract concepts, as well as design skills in the scope covered by the standard of architects' education for first-cycle studies. The condition for obtaining the assessment of artistic aptitude is to upload a diploma paper and a portfolio into the recruitment system.
7. The University verifies the proficiency of a language in which the second-cycle education takes place at the level not lower than B2, on the basis of a document indicated in the regulations issued pursuant to Article 70 section 5f of the Law on higher Education and Science.

§ 7

1. An additional 2% place limit (but not fewer than 2 places) is created for individual fields of study for people with disabilities within the meaning of the Act of 27 August 1997 on Vocational and Social Rehabilitation and Employment of Disabled Persons (Journal of Laws of 2025, item 913, as amended).
2. Poznan University of Technology provides people with disabilities with appropriate conditions for taking entrance exams, including checking artistic aptitude.

§ 8

1. The ranking of candidates admitted as a result of confirming learning outcomes is drawn up on the basis of reports of the verification committees.
2. The limit of places for persons admitted as a result of confirmation of learning outcomes is set by the Rector.

§ 9

1. Polish citizens who have graduated from a foreign secondary school (foreign university) may apply for admission to:
 - 1) first-cycle studies, provided that their certificate is equivalent to the Polish secondary school-leaving certificate,
 - 2) second-cycle studies, provided that their university diploma is equivalent to a Polish diploma.
2. After submitting an equivalent secondary school-leaving certificate to the University Recruitment Committee, the competence of this committee includes the conversion of grades from the certificate to the scale in force in the Polish system.
3. After submitting an equivalent university diploma to the University Recruitment Committee, along with the documents referred to in § 11 section 1 point 2 letter c, the competence of this committee includes the conversion of a GPA from the entire course of first-cycle studies or long-cycle Master's studies to the scale applicable in the Polish system.

§ 10

1. Registration of candidates for studies takes place on the dates specified in the recruitment schedule.
2. A candidate may only be admitted to one field of study, but has the right to indicate several fields of study,

setting the preferred sequence in which he/she is ready to pursue them.

3. In the case of recruitment for second-cycle studies, a candidate may indicate a maximum of 3 fields of study.
4. In the case of recruitment of international candidates for first- and second-cycle studies, a candidate may indicate a maximum of 3 fields of study.
5. A candidate may be admitted to only one form of study in a given field – full-time or part-time.
6. Admission to the second field of study in the same recruitment process is subject to consideration as part of the appeals lodged.
7. A candidate is qualified for studies with the preferences of the fields of study referred to in section 2, based on the ranking list.
8. A candidate is obliged to pay a recruitment fee to the account of Poznan University of Technology. The fee paid is non-refundable.
9. Places vacated by qualified candidates who have not provided a complete set of required documents will be filled with reserve candidates.
10. Places vacated by candidates who have resigned from studying will be filled as part of appeals lodged.

§ 11

1. The following documents are required from candidates for admission:
 - 1) to first-cycle studies:
 - a) an application for admission to studies generated from the recruitment system along with a personal questionnaire containing: a candidate's photo (in accordance with the requirements applicable to the issuance of identity cards) and a statement on having become acquainted with the list and rules for collecting fees and undertaking to comply with them in the case of being entered on the list of students of Poznan University of Technology,
 - b) a secondary school-leaving certificate referred to in § 3 section 1 and possibly a diploma confirming qualifications in the profession taught at the level of technician or a professional diploma in the profession taught at the level of technician, in accordance with the list contained in Attachment No. 1,
 - c) a certificate confirming the status of a winner or finalist of an Olympiad or competition in the case of persons referred to in § 2 section 2,
 - d) a certificate of disability in the case of persons referred to in § 7,
 - e) a certificate issued by the relevant Polish Sports Association in the case of persons referred to in § 3 section 4;
 - 2) to second-cycle studies:
 - a) an application for admission to studies generated from the recruitment system along with a personal questionnaire containing: a candidate's photo (in accordance with the requirements applicable to the issuance of identity cards) and a statement on having become acquainted with the list and rules for collecting fees and undertaking to comply with them in the case of being entered on the list of students of Poznan University of Technology,
 - b) a university diploma of completion of first-cycle studies or long-cycle Master's studies. In the absence of a university diploma, it is allowed to provide a certificate of passing a diploma exam from a relevant university. This document is valid for 30 days from the date of submission of a diploma exam by a candidate. After the above deadline, a candidate is obliged to provide the University with a university diploma.
 - c) a declaration of a relevant university with a GPA obtained from the entire course of first-cycle studies or long-cycle Master's studies or a diploma supplement containing the said GPA,
 - d) for the fields of *Architecture* and *Interior Design*, additionally a diploma paper, portfolio and a statement on its independent execution,
 - e) a certificate of disability in the case of persons referred to in § 7,
2. With regard to the documents referred to in section 1 point 1 letters b, c, d and e and point 2 letters b, c and e, a candidate submits original documents in order to be certified as a true copy by Poznan University of Technology.
3. Applicants for courses taught in English are additionally required to present a document confirming their

proficiency of this language at level B2.

§ 12

1. The following documents related to previous education are required from international candidates for admission:
 - 1) In the case of first-cycle studies:
 - a) a secondary school-leaving certificate or other document referred to in Article 69 section 2 of the Law on Higher Education and Science;
 - b) written information about the above-mentioned document issued by the Director of the Polish National Agency for Academic Exchange NAWA referred to in § 4 section 5 point 3;
 - c) a list of grades obtained in the course of education, entitling to undertake first-cycle studies in the country of issue of the certificate along with the official grading scale if it is not indicated in the document related to education referred to in section 1 point 1 letter a.
 - d) a document certifying the result of external exam qualifying for first-cycle studies in the country or education system in which the certificate referred to in section 1 point 1 letter a was issued (in the case of holding such a document).
 - 2) in the case of second-cycle studies:
 - a) a university diploma of completion of first-cycle or long-cycle master's studies or a certificate obtained abroad entitling to undertake second-cycle studies in the country in whose system this university operates. In the case of submitting a certificate, a candidate is obliged to provide the relevant diploma immediately after receiving it, before the beginning of the first semester of studies at the latest;
 - b) international candidates who do not hold the document referred to in Article 326 section 1 or Article 327 section 1 of the Law on Higher Education and Science present written information about the diploma, issued by the Director of the Polish National Agency for Academic Exchange NAWA, confirming the right to apply for admission to studies referred to in Article 70 section 5d point 1 of the Law on Higher Education and Science;
 - c) a list of grades from the course of education, entitling to undertake second-cycle studies along with the official grading scale, if it is not indicated in the list of grades;
 - d) a declaration of a relevant university about a GPA obtained in the entire course of first-cycle studies or long-cycle Master's studies, if the diploma supplement does not contain this GPA.
 - 3) Confirmation of the level of language proficiency level (min. B2) required to undertake first- and second-cycle studies conducted in Polish and English in accordance with the Regulation of the Minister of Science and Higher Education of 30 July 2025 on the types of documents confirming the proficiency of the language in which the education process referred to in Article 70 section 5f of the Law on Higher Education and Science takes place.
 - 4) A page with personal data and a photo from an international candidate's passport or other travel document in order to verify the correctness of the entered data and their eventual correction based on the attached document.
 - 5) For the fields of *Architecture* and *Interior Design*: a portfolio and a declaration of its independent execution in the case of candidates for first-cycle studies; a diploma paper (not applicable to graduates of Poznan University of Technology), a portfolio and a declaration of its independent execution in the case of candidates for second-cycle studies.
 - 6) A document entitling to be exempted from tuition fees in the case of international candidates who are not charged any fees pursuant to Article 324 of the Law on Higher Education and Science.
 - 7) A decision of the Director of the Polish National Agency for Academic Exchange NAWA in the case of scholarship holders.
2. All the documents referred to in section 1 must meet one of the following conditions:
 - 1) be drawn up in Polish;
 - 2) be drawn up in English;
 - 3) be translated into Polish or English by a sworn translator or equivalent in the country of issue.
3. In the case referred to in section 2 point 3, documents must be translated in one of the following ways:
 - 1) by a person entered by the Minister of Justice on the list of sworn translators;

- 2) by a person registered as a person performing the function of a sworn translator in the Republic of Poland, in a Member State of the European Union, a Member State of the European Free Trade Agreement, hereinafter referred to as the EFTA, party to the Agreement on the European Economic Area, hereinafter referred to as the EEA or a Member State of the Organization for Economic Cooperation and Development;
- 3) by a consul of the Republic of Poland, competent for the country in whose territory or in whose education system the document was issued;
- 4) by a diplomatic agency accredited in the Republic of Poland or a consular office of the country in whose territory or in whose education system the document was issued.

In the event of difficulties in the process of translating documents into Polish or English, the Recruitment Committee for International Candidates may grant permission to a candidate to present a translation performed by another credible institution.

§ 13

1. Recruitment at Poznan University of Technology takes place:
 - 1) from May 2027 to October 2027 for courses starting in the winter semester,
 - 2) from October 2027 to March 2028 for courses starting in the summer semester.
2. The recruitment schedule, admission limits for studies, the amount of the recruitment fee, the list of courses taught in English and the list of courses for which the University issues a referral to an occupational medicine doctor are determined by the Rector by 30 April 2027.
3. It is possible to conduct supplementary recruitment for studies, taking into account persons whose result of the secondary school-leaving exam in a given subject or subjects has been increased as a result of verification of the sum of points or an appeal submitted to the Regional Examination Board, by conducting a new qualification procedure for them.

§ 14

The list of fields of study for which recruitment is carried out for the academic year 2027/2028 is included in Attachment No. 3 to the Resolution.

§ 15

Studies with a practical profile are conducted as dual studies in the field of *Automatic Control and Robotics*, from the third semester of full-time first-cycle studies. Recruitment takes place for a general academic profile with the possibility of being transferred to a practical profile.

§ 16

The Resolution enters into force on the date of its adoption.

Chair of the Senate
Rector of Poznan University of Technology

Professor Teofil Jesionowski, Ph.D., D.Sc.