

**Ordinance No. 1
of the Rector of Poznan University of Technology
of 20 January 2022
(RO//1/2022)**

**on the functioning of Poznan University of Technology
in the period from 22 January to 27 February 2022**

Acting pursuant to Article 23, paragraph 1 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2021, item 478, as amended) and Article 207 § 2 of the Labour Code, in connection with the Act of 2 March 2020 on special solutions related to preventing, counteracting and combating COVID-19, other infectious diseases and emergencies caused by them (Journal of Laws, item 374) and § 13a of the Regulation of the Minister of Science and Higher Education of 27 September 2018 on studies (Journal of Laws of 2021, item 661), **it is ordered** as follows:

§ 1

1. In the period from 22 January to 28 January 2022, all classes shall be held remotely, following the provisions contained in § 2 section 2 of Ordinance No. 36 of the Rector of PUT of 1 September 2021.
2. It is recommended that course credit assessment and exams be held on-site at the agreed time, with the deadline for course credit assessment being extended until the end of the winter exam session, i.e. until 25 February 2022. The remote form of checking knowledge (tests, credits, exams, including diploma exams) shall be allowed according to the decision taken by the academic teacher conducting the classes and the supervisor, respectively.
3. It is recommended that work-related meetings and other meetings in a group of more than 5 people be held solely online.
4. A rotational work mode shall be introduced for staff who are not academic teachers. Work in a rotational mode should be organized by the immediate superior to limit direct contacts between employees, and at the same time to ensure the continuity of the functioning of a particular unit, subject to the condition that remote work should not exceed 30% of the working time. The superior shall decide on the work schedule and tasks to be performed by individual employees, taking into account the working time schedule applicable to a given employee.

§ 2

The provisions of Ordinance No. 36 of the Rector of Poznan University of Technology of 1 September 2021 (RO/IX/36/2021) on the organization of the activities of Poznan University of Technology in the winter semester of the academic year 2021/22 shall remain in force.

§ 3

The Ordinance shall enter into force on the day of signing.

Rector
of Poznan University of Technology

Professor Teofil Jesionowski, Ph.D., D.Sc.